

Shared Services Joint Committee

Agenda

Date:	Friday 22nd September 2017
Time:	2.00 pm
Venue:	Committee Room 1 - Wyvern House, The Drumber, Winsford, CW7 1AH

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and on each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Appointment of Chairman**

To appoint a Chairman for the Shared Services Joint Committee

2. **Apologies for Absence**

To note attendances, substitutes, and any apologies for absence.

3. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

4. **Public Speaking Time/Open Session**

Members of the public are entitled to address the Joint Committee on reports contained within the agenda. One person can speak in support of each item, and one against, with a limit of three minutes each. It would be helpful if any person wishing to speak would give prior notice to the Democratic Services Officer named below.

For any apologies or requests for further information, or to give notice of a question to be asked by a member of the public

Contact: Rachel Graves

Tel: 01270 686473

E-Mail: rachel.graves@cheshireeast.gov.uk

5. **Minutes of Previous meeting** (Pages 3 - 6)

To approve the minutes of the meeting held on 19 May 2017.

6. **Archives Update** (Pages 7 - 28)

To receive an update on the Archives Project

7. **ICT Review and Shared Service Agreement Update** (Pages 29 - 32)

To receive an update on the ICT Shared Service and Transactional Service Agreements and a presentation from Ernst Young LLP on their findings on the optimum IT delivery model for the Councils.

8. **Finance and HR System Replacement ("Best4Business") Programme**
(Pages 33 - 38)

To receive an update on the progress being made in procuring and implementing a replacement HR and Finance system for the Councils and their partners